

Invites Applications and Nominations for the Position of:

Provost, Medical Education Campus

The Opportunity

Northern Virginia Community College (NOVA) invites applications for the position of Provost of its Medical Education Campus (MEC). The MEC seeks a capable leader who demonstrates a commitment to community engagement and building partnerships, excellence in teaching, and working in and fostering a diverse, multicultural, and international community.

The Role of the Provost

This position reports to the President of the College and is a member of the NOVA Administrative Council. The Provost serves as the chief administrative officer of the campus and coordinates all campus planning, operations, student success services, scheduling, community outreach, and budget preparation. The Provost is responsible for creating a positive and productive learning and working environment for the students; teaching, professional, and administrative faculty; and classified staff who call their campuses “home.” The MEC Provost is called upon to bring the perspective of this unique campus to Administrative Council to inform decisions on policies, practices, and processes. The MEC Provost directly supervises campus staff including the Dean of Nursing, Dean of Health Sciences, Dean of Student Success, and the Director of Campus Operations.

The Position

The MEC Provost must demonstrate a commitment to equity in student success; a record of academic, executive, and administrative leadership; experience in building and sustaining strong academic programs in nursing and allied health professions; and a history of creating effective private-public partnerships that support medical education programs and students. The MEC Provost is responsible for furthering the strategic plans and goals of NOVA and VCCS; sustaining and growing MEC enrollment and student success measures (e.g., graduations, licensure pass rates); overseeing and monitoring specialized accreditation of programs to ensure continued good standing; participating in development and grant activities that support MEC students and programs; maintaining and improving facilities to support teaching and program excellence and relevance; and fostering a campus community that honors and supports diversity, equity, and inclusion.

Qualifications and Duties

Qualifications:

- › Earned doctorate degree from an accredited college or university
- › Five years of experience with progressive responsibilities as an administrator in a community college and/or university setting
- › Experience in teaching or leading nursing or medical education programs
- › Experience in developing, managing, and leveraging relationships with external partners (e.g., employers, donors)
- › Demonstrated proficiency with the use of data, evidence, and analysis in decision-making
- › Demonstrated understanding of and commitment to the community college mission

- › Demonstrated commitment to equity and inclusion in student access and outcomes
- › Demonstrated ability to work with diverse stakeholders to achieve consensus

Duties:

- › Coordinate and provide oversight for campus planning, operations, student success services, scheduling, community outreach, and budget preparation
- › Supervise direct reports to ensure attainment of goals set forth by NOVA and VCCS strategic plans
- › Sustain and grow MEC enrollment and student success measures (e.g., graduations, licensure pass rates)
- › Oversee and monitor specialized accreditation of programs and clinical site agreements to ensure continued good standing
- › Represent NOVA and the Medical Education Campus at key stakeholder meetings and public engagements
- › Demonstrate sound fiscal management skills and data driven decision making with direct oversight for campus-based budgets and resources

Knowledge, Skills, and Abilities

Knowledge:

- › Knowledge of the policies, procedures, and regulations at the institutional, state, federal, and accreditation-level that impact postsecondary academic institutions;
- › Knowledge of the specific requirements of nursing and medical education programs;
- › Knowledge of the current and changing needs of and for the health care workforce.

Skills:

- › Skilled in forming effective partnerships and collaborations across diverse stakeholders;
- › Skilled in interpersonal communication and conflict resolution;
- › Skilled in management, budgeting, and operational procedures as well as able to lead the effective use of information technology for administrative and instructional purposes.

Abilities:

- › Ability to synthesize complex information and present to varied audiences;
- › Ability to analyze and make sound, informed, and well-considered recommendations on complex issues;
- › Ability to plan and manage multiple budgets, including complex and significant capital funds;
- › Ability to work effectively and collaboratively with a diverse workforce;
- › Ability to maintain confidentiality on individual student and personnel matters;
- › Ability to maintain and meet deadlines and deliver high quality work product when managing multiple projects;
- › Ability to communicate effectively.

Northern Virginia Community College

Northern Virginia Community College is the second largest community college in the United States and the largest public educational institution in Virginia. NOVA has more than 71,000 students and 2,600 faculty and staff members. As one of the most internationally diverse colleges in the United States, with a student body consisting of individuals from more than 180 countries, NOVA is committed to creating a diverse, inclusive, and equitable Virginia by fostering excellence in higher education. As an Achieving the Dream “Leader College,” NOVA is committed to the principles of access, opportunity, student success, and excellence by meeting the educational and training needs of the region and its people with excellent and affordable courses and programs, offered by an inspired and committed diverse faculty and support staff.



With six unique locations throughout our region, each conveniently located within 40 miles of Washington D.C, we have Northern Virginia covered.

Medical Education Campus (MEC)



The Medical Education Campus is a high-tech, specialized campus dedicated to the education and preparation of nursing and allied health professionals with a strong commitment to workforce development and continuing education. The MEC meets the needs of college students interested in the health care profession and offers courses to high school students and current health

care providers seeking to expand their knowledge. The Medical Education Campus serves more than 3,500 students annually in 10 health-related programs and features state-of-the-art classrooms and laboratories, dental clinics, and a clinical practice site for nursing and allied health students. It offers students intimate class sizes and increased personal attention.



Academic programs:

The following are MEC academic programs which generate approximately 850 degrees and certificates per year:

- › Nursing (RN)
- › Medical Laboratory Technology (MLT)
- › Physical Therapist Assistant (PTA)
- › Respiratory Therapy (CRT)

- › Radiography (RT-R)
- › Diagnostic Medical Sonography (RDMS, RDCS, or RVT)
- › Health Information Management (RHIT)
- › Dental Hygiene (RDH)
- › Dental Assisting
- › Emergency Medical Services (EMT-P)
- › Occupational Therapy Assistant (COTA)



Certificate Programs are offered in: Clinical Data Coding, Dental Assisting, Medical Laboratory Assisting, and Phlebotomy.

Enhancing the Learning Environment

The Anatomy Lab provides unique, hands-on experience focusing on kinesthetic learning for students of many levels, health programs and educational pursuits. A fully preserved and previously dissected human cadaver and organs from the pathology collection are utilized as teaching tools. The anatomy lab sessions are intended to enhance lessons learned from previous classes. Cadaver labs can be customized for each group to focus on specific learning objectives or student knowledge outcomes that they wish to emphasize.



The Clinical Simulation Center (CSC) provides students in the nursing and health science programs with simulated experience. The CSC staff work with faculty, course directors, and facilitators to create and execute simulation trainings and assessments.



The Medical Education Campus Mobile Health Services on Wheels has a transformative impact on the community by eliminating health disparity in underserved communities. It enables the students of NOVA to have a positive impact on the community by serving as innovative, dynamic, community advocates in providing health, wellness, and disease prevention education in the community setting.



Their vision is to maximize the level of community service provided by the faculty, students, and staff that promotes and addresses underserved community issues related to the promotion of health and wellness at local levels while enhancing interdisciplinary learning and recruitment in the local Northern Virginia Community College Service Area.

Community

Part of the Washington, D.C. metropolitan area, Northern Virginia reflects great energy and rich cultural diversity with people from all over the world calling it home. Northern Virginia is one of the most economically vibrant and highly educated regions in the nation.

NOVA serves a variety of populations but specializes in educating our secondary and post-secondary community and preparing them for 21st century careers, which include high school students participating in technical preparation and dual enrollment programs; college students pursuing educational credentials, skills training, and professional development; business, industry, non-profit organizations and public agencies seeking workforce development and employee-training services. NOVA is an integral part of our community and provides access to programs throughout the state including young children and their parents in child-care training programs; youth participating in summer and after-school programs; senior citizens and others interested in life-long learning; people with disabilities needing accessible educational opportunities or seeking vocational rehabilitation; military personnel and their dependents needing education and training; immigrants from non-English speaking countries seeking language, cultural skills, and other educational opportunities; and everyone who can use and enjoy the broad-based cultural and civic activities hosted by the College.

The larger community surrounding NOVA's six campuses offers every possible amenity, including excellent schools, easy access to airports and mass transit, rich cultural heritage and an unparalleled historic foundation.

Student Life

NOVA remains consistent in our commitment to the values of access, opportunity, student success and excellence, with the mission of delivering world-class in-person and online postsecondary teaching, learning and workforce development to ensure our region and the Commonwealth of Virginia have an educated population and globally competitive workforce.

2020-2021 Enrollment:

- > Student: 74,804
- > Faculty & Staff: 3,097

Programs:

- > The college offers 67 two-year degree programs
- > 10 certificate programs
- > 45 career studies certificate programs.

Students:

- > 33% underrepresented students
- > 29% of students are enrolled full-time and 71% are part-time
- > 23 is the average student age

Retention: Fall 2019-2020

- > the Fall-to-Fall retention rate was 55% for all students
- > 74% for first-time, full-time, program placed students.

Accolades:

- > NOVA is honored nationally as an Achieving the Dream Leader College for having shown three years of steady improvement in outcomes that measure student success – Leader College status represents a sustained, successful effort to build a student-centered culture.
- > NOVA has been named a top producing community college of student Fulbright Scholar Awards in six of the last eight years.

Financial Aid:

- > In 2019-2020, 31% of NOVA students receive some form of financial aid.



NOVA's student body growth is greatest among the region's minority populations and among families without a tradition of college attendance. NOVA is Virginia's leading minority-serving undergraduate institution, serving more African American students than the state's two public historically black universities combined. In addition, 35% of all Latino students and nearly one-third of all Asian undergraduates in Virginia's public higher education are enrolled at NOVA.

The College recognizes almost 100 active student clubs and organizations at the six campuses. The College recently became one of the first institutions in the region to add a competitive Esports program. Each campus hosts an active student government, and one student serves on the College Board.

NOVA offers many opportunities for highly motivated students. Each campus houses a chapter of the international honor society Phi Theta Kappa, and students may join The National Society of Collegiate Scholars. The Honors Program provides a comprehensive core curriculum and allows students to interact as a community of learners. NOVA students have the opportunity to study abroad through the Office of International Education.

NOVA is a leader among the nation's colleges and universities in serving military-related students. Because of its location, the College serves a large number of these students — currently there are more than 7,500 active-duty service members, reservists, National Guard personnel, veterans, and their family members enrolled at NOVA. Active-duty service members, veterans and eligible family members now comprise 13% of our student population.



The Office of Military and Veteran Services (OMVS) supports the success of this unique population of students. In addition to providing on-campus advising and support services, OMVS maintains a presence and provides classes at most of the military installations in the service area. OMVS also coordinates and manages the College's contract and non-credit instruction services provided to military commands in the service region and beyond.

Accreditation

Northern Virginia Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the associate degree. Curricula of the College are approved by the College Board and by the State Board for Community Colleges. The two-year associate degree programs are also approved by the State Council of Higher Education for Virginia. NOVA also holds specialized accreditation for over 15 selected programs across the College.

Educational Foundation

The Northern Virginia Community College Educational Foundation, Inc. was established to provide additional financial support for the College's students and programs.



Created in October 1979 as a nonprofit, tax-exempt 501(c)(3) charitable foundation, it strives to obtain resources from private individuals, businesses, and other foundations to enhance the College's mission. The NOVA Educational Foundation is governed by a board of directors whose members come from both the public and private sectors in Northern Virginia.

Workforce Development

Northern Virginia Community College is a strategic, regional asset for higher education and workforce development. NOVA Workforce and its real-time job market analytics and economic modeling team help illustrate Northern Virginia's economic landscape, including market conditions and growth areas, skill shortages, and talent demands. NOVA is the first academic partner of the Northern Virginia Technology Council (NVTC) which allows our labor market team access to NVTC's 1,000+ local membership to test our assumptions and build world-class programs keeping a pulse on new and emerging technologies.



NOVA Workforce launched a series of additional initiatives, including the new Tech Talent Pipeline project, which informs students, teachers, and parents of in-demand careers and job projections. NOVA works with over 8,200 companies to match real-time talent for open positions. NOVA has developed a robust partnership with Amazon Web Services (AWS). This corporate partnership has led to the delivery of the first-ever cloud computing degree specialization offered by higher education. NOVA also launched some of the fast-growing virtual and in-person apprenticeship programs with AWS, a model which is now scaling with other regional business partners with a goal of over 2,000 apprentices over the next few years.

Nomination and Application Process

NOVA offers an opportunity to make a difference with outstanding career opportunities and competitive total rewards benefits, including a comprehensive health and dental insurance program, generous paid leave, deferred compensation plans, paid parental leave, state employee discounts, and a solid and secure retirement system. NOVA embraces opportunities to create a college community that is a welcoming and inclusive place to learn and work. We do this by fostering a sense of belonging and ensuring equity while maintaining an open, civil, and safe environment for our students, faculty, staff, and guests. In so doing, NOVA fulfills its mission to offer world-class teaching and learning to the Commonwealth of Virginia.

Salary

Salary will be competitive and commensurate with qualifications and experience.

How to Apply

Greenwood/Asher & Associates, LLC is assisting Northern Virginia Community College in this search. Applications and nominations are now being accepted. Confidential inquiries and nominations should be directed to Greenwood/Asher and Associates. For a full application package, please provide a cover letter, CV, and list of five references. To apply please follow this link: <https://jobs.vccs.edu/postings/37393> The search will be conducted with a commitment of confidentiality for candidates until finalists are selected. Initial screening of applications will begin immediately and will continue until an appointment is made.

Please direct inquiries and nominations to:

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Northern Virginia Community College is an Equal Opportunity, Affirmative Action Employer and actively seeks applications from women, minority candidates, veterans, and people with disabilities.