



University of California
San Francisco

Invites Applications and Nominations for the Position of:

**Associate Vice Chancellor
for Campus Life Services**

The Opportunity

The University of California San Francisco (UCSF) seeks an Associate Vice Chancellor for Campus Life Services to join a vibrant campus community whose excellence is reflected in its diversity and academic achievements, student success, community service, patients, and healthcare providers.

The Role of the Associate Vice Chancellor for Campus Life Services

The Associate Vice Chancellor (AVC) of Campus Life Services (CLS) serves as a key member of UCSF's leadership team by directing a large non-academic area with multiple departments involving diverse functions; developing organizational policies and authorizing their implementation; providing advice, guidance, and assistance to the senior leadership of the university; representing CLS in organization-wide and systemwide planning and coordination; consulting with leaders in other departments and with department staff on programs and services to better serve the campus; and making final decisions for CLS, in support of campus wide goals and objectives.

The Associate Vice Chancellor for Campus Life Services oversees an array of organizations providing services to all components of UCSF's community (faculty, staff, students, residents, post-doctoral scholars, patients, and visitors). CLS is customer service organization focused on the mission of "Making Life Better Here." The organizations within CLS are large and complex, involving \$232 million in operating revenues annually and currently employing 700-800 staff (full- and part-time). Sources of funding are varied, including self-generated revenues of \$61 million (\$77 million pre-pandemic), core budgeted support of \$57 million, and recharges of \$83 million. The pandemic has increased the importance of the CLS role in supporting the campus and there is recognition of the need for additional core support. The portfolio of responsibilities falls into three general areas:

- › **Revenue Generating Services:** Includes a broad array of functions including housing, childcare, transportation, fitness and recreation, conference and events, and retail services as well as business services that rely on internal recharges with other UCSF departments such as documents and media. These activities need a sustainable business model that incorporates both capital and operating expenses. The AVC is responsible for managing a portfolio of "small businesses" that need to competitively balance cost and quality of service across a wide range of paying customers. Overall, these operations employ ~500 staff (full- and part-time) and have annual operational expenditures of \$80 million (in FY2021/22). A significant responsibility is planning and stewarding a capital construction budget in partnership with UCSF Real Estate for the development of major auxiliary buildings and facilities, including housing complexes, garage and surface parking lots, retail establishments, fitness and recreation center renewal and childcare facilities. Other important efforts include leading the implementation of a new workforce affordable housing program and partnering with IT to implement increased automation and data infrastructure to improve efficiency and decision making.

- › **Facilities Services:** Manages campus building systems engineering, operations, maintenance, custodial services, and establishing and maintaining the facilities renewal program. The AVC also manages utilities, including a 12-megawatt co-generation facility and Central Utility Plant and utility distribution systems that provide electricity (normal and emergency power), steam, and chilled water to the Parnassus Campus; as well as oversees utility services to the Mission Bay campus, including the strategic planning and operation of a Central Utility Plant at that site. A major focus is on sustainability, energy strategy, water conservation, and innovative ways to reduce the carbon footprint. Because these activities are primarily "core funded" by the University with limited budgets, the AVC will focus on cost containment in an environment of rapidly rising costs (particularly relating to labor) to maintain core services. Additionally, the position directs the facilities renewal strategy for the campus' aging buildings and infrastructure, which includes a 10-year, \$400 million budget for the highest-priority deferred maintenance and renewal projects. Facilities Services operations employs 366 individuals (full- and part-time) and 60 contract engineers, with annual operational expenditures of \$91 million including utilities costs (in FY2021/22)

- › **UCSF Sustainability:** Focuses on UCSF's efforts to comply with and advance University of California Policies on Sustainable Practices and meet the goal to be carbon neutral by 2025. This unit works in partnership with many campus and health system departments to develop and deploy a range of sustainable practices, most especially with Facilities Services, UCSF Real Estate, and Transportation Services.

Position Qualifications

This position oversees an extremely large, complex, and diverse set of operations in support of a world-class research university. The AVC works with campus leadership to ensure that these critical campus functions successfully meet the needs of the campus community. The successful candidate will serve as a member of the Financial & Administrative Services (FAS) Executive Team, which works as a collective to continuously improve UCSF's infrastructure, community, and resource stewardship.

Minimum Qualifications:

- › A bachelor's degree in a related field and / or at least ten years of progressively responsible professional experience.

Preferred Qualifications:

- › MBA or advanced business or management academic preparation.
- › Federal Emergency Management Certificates for Operating EOC.

About the University of California San Francisco

UCSF is part of the 10-campus University of California, the world's premier public research university system, and the only of its campuses dedicated exclusively to graduate and

professional education. Driven by its public mission, UCSF's dedicated scientists, clinicians, students, and staff strive to make the world a better place through a singular focus on health.

Mission

UCSF is a leading university dedicated to *advancing health worldwide* through preeminent biomedical research, graduate-level education in the life sciences and health professions, and excellence in patient care. Within its overarching *advancing health worldwide* mission, UCSF is devoted at every level to serving the public.



UCSF's public mission goes well beyond San Francisco and delivers a substantial impact at the national and global scale by conducting path breaking research, innovating health care approaches for the world's most vulnerable populations, training the next generation of doctors, nurses, dentists, pharmacists, and scientists; supporting elementary and high school education; and translating scientific discoveries into better health for everyone.

UCSF is committed to working with the community to leverage its \$7 billion operating budget to strengthen its ability to improve the health of the city's underserved and under-resourced communities and to promote health equity.

Serving the community has been ingrained in the ethos of UCSF since its early years partnering with San Francisco General Hospital in 1873 to provide care and treating injured neighbors after San Francisco's 1906 earthquake.

Values

In his 2016 State of the University Address, Chancellor Sam Hawgood announced that UCSF is embracing a common set of values which set a clear direction for all members of the UCSF community to work together to fulfill the mission. This set of overarching values aligns with UCSF's [Principles of Community, Code of Ethics, and PRIDE Values](#).



PRIDE values are:

- › **Professionalism:** To be competent, accountable, reliable, and responsible, interacting positively and collaboratively with all colleagues, students, patients, visitors, and business partners.
- › **Respect:** To treat all others as you wish to be treated, being courteous, kind and acting with utmost consideration for others.
- › **Integrity:** To be honest, trustworthy, and ethical, always doing the right thing, without compromising the truth, and being fair and sincere.

- › **Diversity:** To appreciate and celebrate differences in others, creating an environment of equity and inclusion with opportunities for everyone to reach their potential.
- › **Excellence:** To be dedicated, motivated, innovative, and confident, giving your best every day, encouraging, and supporting others to excel in everything they do.

Campus Life Services

The motto in Campus Life Services (CLS) is to “make life better here” for those who work, learn, teach, discover, and visit UCSF. CLS is foremost a customer service division, providing needed services on all UCSF campus sites and delivering these services with PRIDE: Professionalism, Respect, Integrity, Diversity, and Excellence.

CLS is comprised of self-supporting, revenue-generating departments as well as departments funded predominately by general funds.



- › **Revenue Generating Units** generate revenue to offset all or most expenses and include these service lines: [Conference and Event Services](#), [Documents and Media](#), [Family Services](#), [Fitness & Recreation](#), Housing, and [Retail and Transportation Services](#), and [Transportation Services](#).
- › **General funded departments** receive funds from a variety of sources including the core, state, recharge, and UC Office of the President: Campus Facilities which includes Operations, Infrastructure Programs and Utilities and, [Sustainability](#).

Parnassus Campus

The original UCSF campus at Parnassus Heights is made up of a network of buildings where faculty, staff, students and others are engaged in patient care, research, and education activities. This campus houses an iconic hospital envisioned by internationally acclaimed architects and designers where world-renowned research, education, and health care converge in a healing habitat centered on our patients.



Mission Bay Campus

UCSF Mission Bay is a state-of-the-art teaching, research, and clinical care campus serving UCSF faculty, staff, students, patients, and other visitors. With more than 1 million square feet of research space, this thriving campus also includes an integrated hospital that serves women, children, and cancer



patients.

Mount Zion Campus

The UCSF Mount Zion campus is a hub of specialized medical center clinics and surgery services located in the Western Addition. In addition to housing the UCSF Helen Diller Family Comprehensive Cancer Center, Mount Zion boasts a growing network of outpatient services. The Mount Zion hospital was renovated in 2021 and has reopened as the new hub for UC San Francisco's adult orthopedic surgery services – the first specialty center in the region to focus on caring for patients with orthopedic issues. Most UCSF orthopedic surgical operations are now performed there, including hip, knee and shoulder replacements; trauma surgeries; and hand, foot and ankle surgeries. It's home to a sports medicine clinic as well.

Mount Sutro Open Space Reserve

Mount Sutro is home to a vibrant, 61-acre open space reserve owned by UCSF as well as campus housing nestled amongst the trees in the heart of San Francisco. The Reserve features more than 5 miles of public, multi-use trails, with a 900-foot elevation gain, that cater year-round to hikers, trail runners, dogs on leash, and cyclists.



Oakland

In 2014, UCSF affiliated with Children's Hospital Oakland, bringing together two respected health care organizations with a common and valiant mission: to provide the highest-quality health care to all children in our communities, regardless of any identified status, including race, religion, or financial status. UCSF Benioff Children's Hospitals are consistently ranked among the nation's best children's hospitals by U.S. News & World Report. There are two main campuses serving children and their families, one in Oakland and one in San Francisco, as well as satellite locations throughout Northern California. With hundreds of doctors from more than 50 medical specialties, our staff delivers expertise that covers virtually all pediatric conditions, including cancer, heart disease, neurological disorders, and traumatic injuries, as well as expertise in organ transplants and the care of critically ill newborns. We're one of only a few hospitals in the nation equipped to treat rare and serious illnesses in children.

UCSF Fresno

The UCSF Fresno Medical Education Program is a branch of the School of Medicine, extending critical physician training and medical care to the San Joaquin Valley. Established in 1975, it is the largest physician-training program between Sacramento and Los Angeles, with more than 300 medical



residents and fellows and more than 300 visiting medical students each year.

About San Francisco



It may measure less than 50 square miles and have a population that doesn't even crack a million, but San Francisco justly ranks as one of the great cities in the world. Famous for grand-dame Victorians, cable cars, a dynamic waterfront, and a soaring golden bridge, this city truly has it all. With trend-defining cuisine ranging from Michelin-starred dining to outrageous food trucks; professional sports; world-renowned symphony, ballet, theater, and opera; plus, almost boundless outdoor adventures, San Francisco offers a uniquely vibrant and diverse lifestyle. The Golden Gate Bridge is one of the city's most iconic landmarks; you can walk or bike across the span to the Marin Headlands. Or stay on the San Francisco side and stroll over to the San Francisco Palace of Fine Arts, the Presidio, or Lands' End, a rugged, windswept playground where you can watch for whales and check out the ruins of the Sutro Baths.

Fisherman's Wharf beckons with its seafaring vibe and amazing seafood restaurants; look out across the water and you'll see another fascinating destination not to be missed, Alcatraz Island. The bustling plazas of Union Square and Ghirardelli Square offer shopping and more great dining options. The city's patchwork of distinct neighborhoods—the Mission District, Chinatown, North Beach, Haight-Ashbury, Nob Hill, and so many more—offer endless diversions both day and night.

Despite its famously steep hills, San Francisco is remarkably easy to get around. Clanging cable cars are beloved icons and a convenient way to travel between the waterfront and Union Square. Historic streetcars run along the Embarcadero with stops for Fisherman's Wharf, the Ferry Building Marketplace, and Oracle Park, home of the Major League's Giants baseball team. The underground BART metro system travels within and beyond San Francisco, with routes south to San Francisco International Airport and east to Berkeley, Oakland, Pleasanton, and other communities.

Nomination and Application Process

Salary

The salary range for the position of the Associate Vice Chancellor for Campus Life Services is competitive and commensurate with qualifications and experience.

How to Apply

Greenwood/Asher & Associates, Inc. is assisting University of California San Francisco in this search. Applications and nominations are now being accepted. For a full application package,

please include a cover letter/letter of application, curriculum vitae/resume, and list of five references.

Confidential inquiries, nominations, and application materials should be directed to Greenwood/Asher and Associates. Submission of application materials as PDF attachments is strongly encouraged. Initial screening of applications will begin immediately and will continue until an appointment is made.

Confidential inquiries, applications, and nominations should be directed to:

Jim Johnsen, Vice President for Executive Search and Search Manager
Itza Walters, Senior Executive Search Consultant

E-mail: jimjohnsen@greenwoodsearch.com

Email: itzawalters@greenwoodsearch.com



For more information about UCSF, please visit: <https://www.ucsf.edu/>

UCSF employees or applicants for employment shall be treated equitably and fairly in all matters related to employment, including recruitment, selection, transfer, promotion, demotion, reclassification, compensation, benefits, training and development, separation, and social and recreational programs. No employee or applicant for employment shall be discriminatorily harassed or differentially treated in UCSF's employment programs and activities. This prohibition includes all forms of harassment, including sexual