



Invites Applications and Nominations for

**Chief Medical Officer**

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## The Opportunity

The University of Wyoming College of Health Sciences invites nominations and applications for the Chief Medical Officer (CMO) of the Educational Health Center of Wyoming (EHCW).

## The Role of the Chief Medical Officer

Under the direction of the Chief Executive Officer (CEO), the Chief Medical Officer (CMO) provides leadership, supervision and expertise for clinical quality and clinical effectiveness across all Educational Health Center of Wyoming (EHCW) clinics. The CMO evaluates and optimizes the care management approach, process of disease management, patient safety and develops processes to assure appropriateness of care and ancillary resource utilization. The CMO coordinates with the nursing supervisors and site medical leadership to ensure the clinics provide a quality healthcare service with the support of the clinical support teams. This role will provide the administrative guidance for the clinical staff as well as providing direct patient care. The CMO provides medical leadership for the clinics while working closely with the CEO, Chief Financial Officer (CFO) and Chief Operations Officer (COO) to ensure organizational sustainability.

## Description of Duties and Responsibilities:

- Coordinates scheduling for EHCW provider staff ensuring appropriate coverage for patients and coordinates in partnership with UW Family Medicine Residency program directors and to ensure proper after-hours coverage for our patients.
- Approves all leave requests made by direct reports in accordance with UW policy.
- Provides environment of quality improvement that is data driven, and develops systems to objectively measure outcomes of patient care through review of resources utilization
- Oversees the medical staff and facilitates teamwork within the clinic setting; represents medical staff viewpoints to administration and relays administrative views to medical staff
- Oversees provider productivity at all EHCW clinics
- Ensures compliance with HRSA-required compliance areas such as clinical staffing, credentialing, and privileging, continuity of care, quality assurance, hospital admitting, collaborative relationships, Federal Tort Claims Act (FTCA) coverage and patient services.
- Ensures timely access to high quality medical care through clinical system improvements, recruitment and retention of providers, and oversight of patient centered medical home initiatives and designations

- Provides clinical expertise and leadership in the design and implementation of effective care management processes and develops new initiatives to improve clinical quality.
- Implements organizational structures that promote shared accountability, high achievement and compliance with applicable laws and regulations; this includes electronic linkages and care delivery tools
- Integrates clinical care quality and management within the clinics through collaboration with members of the senior management team, including nursing managers, quality director, and medical leadership at all three clinics.
- Takes a lead role in EHCW major activities, including any clinical initiatives from an organizational or individual clinic basis.
- Guides the recruitment and orientation of EHCW provider staff.
- Provides advice to the Board on technical and professional health care policy matters.
- Provides patient care on a regular basis to the community members who access the clinic.
- Communicates and coordinates clinical operational activities with the UW Family Medicine Residency program, working closely with the DIO and program directors.
- Promotes the EHCW and its program to the community.
- Maintains a professional liaison relationship with the community.
- Lead the efforts to maintain compliance with HRSA quality, infection control and patient care requirements.
- Other duties as appropriately assigned.

## Required Qualifications:

- Board certified in Family Medicine or Internal Medicine and ability to be licensed in Wyoming.
- 2-3 years as a practicing family or internal medicine physician.
- M.D. or D.O. degree
- Administrative experience or demonstrated potential to be successful assuming administrative duties.
- Strong communication, mentoring and collaboration skills.

## Preferred Qualifications:

- Experience in a Federally Qualified Health Center
- Ability to lead the efforts to maintain compliance with HRSA quality, infection control and patient care requirements.

## About The Educational Health Center of Wyoming

The Educational Health Center of Wyoming was born out of a want and need for quality healthcare for the vulnerable populations in Wyoming communities. In addition, the University of Wyoming Family Medicine Residency program has partnered with the EHCW from its inception. This collaborative relationship allows the residents in the program to interact with the patients in the EHCW clinics, providing healthcare services while in a learning environment. The organization is proud to offer quality healthcare services to individuals regardless of their ability to pay. The people who work within the walls of our clinics embody the caring and giving spirit that pushes forth our mission. We want to create an environment for our staff, faculty and residents that is welcoming and rewarding. Our clinics and their teams represent the EHCW in the communities of Casper, Cheyenne and Laramie and demonstrate daily the importance of our mission.

## Mission and Vision

- **Mission:** To Educate and Serve. The EHCW educates health professionals and provides quality healthcare services that promote health and healing.
- **Vision:** Regional leader in health professional education and healthcare delivery.

## EHCW Locations

- **Laramie:** Albany Community Health Clinic <https://albanycommunityhealthclinic.com/>
- **Casper:** Wyoming Family Practice <https://wyomingfamilypractice.com/>
- **Cheyenne:** UW Family Medicine <https://uwfamilymedicine.com/>

## About Cheyenne and Wyoming

For more information about Cheyenne, the capital and most populous city of the state of Wyoming and the town named for the Cheyenne Native American people in 1867 in the Dakota

Territory, visit: <https://www.cheyenne.org/>; <https://www.cheyennechamber.org/>;  
<https://www.wyo.gov/about-wyoming>

## Nomination and Application Process

### Salary

Salary will be competitive and commensurate with qualifications and experience.

### How to Apply

Greenwood/Asher & Associates, LLC is assisting the University of Wyoming and the Educational Health Center of Wyoming in this search. Applications and nominations are now being accepted. Confidential inquiries, nominations, and application materials should be directed to Greenwood/Asher and Associates, LLC. Interested applicants will be required to submit a comprehensive cover letter that addresses how their strengths and experiences match the qualifications for the position; curriculum vitae; and the names, addresses, emails, and telephone numbers of three to five professional references. Submission of application materials as PDF attachments is strongly encouraged. The search will be conducted with a commitment to confidentiality for candidates until finalists are selected. Initial screening of applications will begin immediately and continue until an appointment is made.

**Please direct inquiries, nominations, and application materials to:**

Bob Caret- Email: [bobcaret@greenwoodsearch.com](mailto:bobcaret@greenwoodsearch.com)  
Joe Stanley - Email: [joestanley@greenwoodsearch.com](mailto:joestanley@greenwoodsearch.com)

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The University of Wyoming is an Equal Employment Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or protected veteran status or any other characteristic protected by law and University policy. To review the EEO is the [Law Poster and its Supplement](#), please see [The Diversity & Fairness page](#).

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